

CUASA COMMUNIQUE

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Editor: Bob Rupert

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TEACHING EVALUATIONS

CUASA and the employer agreed to set up a committee to design a new teaching evaluation form. As this committee has just begun meeting so the provisions of the 88-91 agreement govern this year's evaluations. The regulations are:

26.7(c) The questionnaire and procedures provided for in Article 26.3 and 26.7 of the collective agreement signed on April 11, 1989 shall remain in effect until the revised questionnaire has been approved by the JCAA. (1991-94 collective agreement)

1988-91 Collective Agreement signed on April 11, 1989:

26.7(a) Without prejudice to the career decisions arrived at and communicated prior to the date of ratification of the collective agreement, student teaching evaluations compiled before the date of ratification of this collective agreement shall not be used in any career decisions without the express written consent of the instructor. No negative implications may be drawn from a refusal to provide such consent.

(b) ... the following procedures shall apply:

- (i) student teaching evaluations shall be conducted in all courses having enrolments of five (5) or more students;
- (ii) the data from all courses shall be compiled to determine department, faculty and University norms as required;
- (iii) at the beginning of the academic year, each instructor will designate at least two (2) courses for which the evaluations may be used for career decisions in accordance with Article 26.5; in exceptional circumstances and with the agreement of the dean, the instructor may, at least two (2) weeks before the end of classes, change the above designation of courses;
- (iv) where possible, at least one of the designated courses shall be a course having an enrolment of at least twenty (20) students;
- (v) the data derived from the evaluations of courses not so designated shall be returned directly to the instructor after FGR's are complete; and,
- (vi) nothing herein shall prevent an employee from placing on his/her personnel the evaluations from courses other than those designated pursuant to paragraph (iii) above, and requesting that these additional evaluations also be considered in career decisions in accordance with Article 26.5.

CUASA SCHOLARSHIP AWARDED

The 1991 CUASA Scholarship has been awarded to Aimee Boutin who is entering the final year of the Honours English/French program with a grade point average of 11.63.

DEPARTMENTAL CONSTITUTIONS

CUASA has several departmental constitutions on file which may be of use to departments in the process of drafting their own, or for comparative purposes. Call 5607 for more information.

CUASA CALENDARS

Would CUASA members who do not intend to use their 1991-92 CUASA Calendar please return them to the office. We are very short of them this year.

AVIS RENT-A-CAR DEAL

The following rates and discounts are offered to all members of the CAUT (i.e., all dues paying members of the bargaining unit):

<u>Car Group</u>	<u>Daily Rate</u>
A - Compact 2dr	\$42.00
B - Compact 4dr	\$42.00
C - Intermediate	\$44.00
D - Standard 2dr	\$46.00
E - Standard Plus	\$46.00

Surcharge of \$5.00 will apply in Toronto International Airport. The above rates include kilometrage at participating locations.

HOUSE LISTINGS

Lynwood Village Bungalow for rent
3 bedroom, 1.5 baths, large living room with fireplace. Full dining room, eat-in kitchen, finished basement, 1 car garage, fully fenced yard. Partly furnished with 4 appliances. Occupancy flexible from end of September through Spring (6 to 9 mths). Call 820-0386.

PAT FINN FLIES THE COOP!

Our Business Agent, Pat Finn, leaves on a six-month sabbatical effective October 7, 1991. She will be returning in May of 1992. Georgina Hancock will be replacing her during that period. Ms. Hancock will be seconded from Algonquin where she teaches Sociology, Psychology, and Philosophy.

SOME SECRETS OF THE CUASA OFFICE

When did you last visit the CUASA office? When did you first visit the CUASA office? Have you ever visited it, or even know where to find it? Depending upon your answer, you may very well not know what is in the CUASA office, besides Pat Finn. There is in fact a whole wealth of material that could prove potentially useful to any one of us at any time, be it an emergency situation, planning for the future, or just for general information.

How often do you need to know something about Carleton, but find that your copy of whatever it is has gone missing, or you remember that you never did receive that particular number? The CUASA office can help you out with the university calendars, Research and Studies, the university budgets, (how much did we spend on...), the Data Book, containing student, personnel and financial statistics, reports from the Office of Planning, Analysis and Statistics (OPAS) on items such as enrolment and graduation figures, and grade distribution figures - have you been marking your students too low? There is information on employee benefits, the university benefits survey (teeth OK everyone?), and, for those perhaps not in the first flush of youth, data on early retirement, reduced and shared workload, retraining, transfers and exchanges, and, for life's golden years, pensions.

To move to a wider perspective there are various publications of the Ontario Ministry of Colleges and Universities, such as statistical summaries, and for those desirous of knowing just how it works, the Ontario operating formula manual. There is Horizons, a guide to post secondary education in Ontario, or where to go to study what, and a Resource handbook on manpower, flexibility options in Ontario universities, assuming Ontario is left with any universities, manpower, options or flexibility! And if you want to know what percentage of the jackpot goes where, you can check the Ontario budget, and a report of the Task Force on Federal-Provincial Fiscal Arrangements.

Of course the CUASA office contains a large quantity of CUASA documents, such as association files since its inception, the collective agreement through the years, minutes of the Council meetings and all committees (Steering, Finance, Grievance, etc.), News from CUASA, and minutes of the JCAA. Relive those early days of collective bargaining when we struggled to bring order out of chaos. Also on the union front there is a multiplicity of material from CAUT, including the Information Service Manuals, and naturally we would not be seen dead without the OCUFA Newsletter, and Economics Benefit Manual.

For those who may have an interest on a still wider scale, there are various texts on labour relations law, and collective bargaining; Commerce Clearing House (CCH) looseleaf publications such as the Canadian Labour Law Reports, and Employment Benefits and Pensions Guide. There are contracts from other Canadian universities, useful for comparison, especially for controversial issues or items not addressed in our collective agreement; CUASA also subscribes to the Lancaster Labour Law monthly, with issues going back several years. Finally, there is a diverse assortment of material ranging from issues of the American Association of University Professors Bulletin and Vested, the Australian Universities Review.

Well, all this erudition is liable to give even the biggest information junkie mental indigestion, and prompt the familiar comment, "I'm waiting for the movie to come out", surely entitled "The Bargain", "Carry on Professor" or "Terms of Disagreement". I don't think anyone will be killed in the rush over to Room 447, St. Pat's, however, you never know.

*almost entirely written by Alison Hall, CUASA Electoral Officer

Shoe

