

~~**Article 19 deleted, May 01, 2014**~~

As a result of this deletion, all subsequent articles will be renumbered.

Chantal M. Dion, Chief Negotiator
CUASA/the Union

Date

Wayne Jones, Chief Negotiator
Carleton University/the Employer

Date

Article 23: Information

~~23.5 The Employer will provide to the JCAA monthly reports on the distribution of general research funds and any special targeted funds provided to the University by the provincial government for the direct costs of research.~~

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CUASA/the Union

Date

Wayne Jones, Chief Negotiator
Carleton University/the Employer

Date

42.2 Research Achievement Awards

- (a) There shall be ten (10) Research Achievement Awards per year, each valued at 15,000.00. The awards are intended to enhance the research productivity of their recipients at Carleton University. They are available to faculty employees only. Faculty employees with less than thirteen (13) years of service in their academic career will be given preference for up to five (5) of the awards each year.
- (b) The \$15,000.00 award may, at the option of the recipient, take the form of:
 - (i) a research grant upon the Employer being satisfied that the normal rules and requirements pertaining to approval of research proposals have been satisfied; or,
 - (ii) a \$5,000.00 bonus and a \$10,000.00 research grant payable upon the Employer being satisfied that the normal rules and requirements pertaining to approval of research proposals have been satisfied; or,
 - (iii) a portion of the award equal to the appropriate contract instructor stipend may be used to purchase up to a one full-course teaching release.
- (c) No quota system of any kind shall be applied in the determination of award recipients.
- (d) Candidates can be either nominated by a colleague or apply directly for an award. Nominations should be submitted to the appropriate faculty Dean no later than September 30. The Dean will ascertain whether nominees wish to be considered as candidates and if so, request them to follow the procedure prescribed below. All candidates for the award shall, no later than October 31, submit a curriculum vitae and an application to their faculty Dean using a standardized form that addresses the following questions:
 - (i) research conducted over the last five (5) years;
 - (ii) research proposed for the term of the Award;
 - (iii) publications, grants and contracts held over the past five (5) years;
 - (iv) how the award will contribute to the employee's research program; and,
 - (v) any other information the candidate wishes to provide to their Dean(s).
- (e) Each Dean shall, by ~~November 15~~ **November 30**, convene a meeting of the Faculty Promotion Committee to consider the candidates submitted from that

faculty, or in the case of inter- faculty cross-appointees, the Committee designated in accordance with Appendix G. This Committee will select a "short list" of the most meritorious candidates based on an assessment of research completed to date. This list shall not exceed ten (10) in number. Where the total number of candidates is less than ten (10), the Committee shall include all candidates on the list. The short listed applications will be rank-ordered and submitted to a University Committee without comments by ~~November 20~~ **December 5**. The University Committee shall select the final ten (10) recipients and shall report its decision to the President by December 21. Also, it will identify an ordered reversion list to be used in the event that a successful applicant waives their award.

- (f) The University Committee shall be chaired by the Vice-President (Research and International), who shall vote only in the event of a tie. The remaining members will consist of one (1) faculty member who has earned distinction as a scholar but is not a candidate for the award, from each of the Faculties of Arts and Social Sciences, Engineering, Science and Public Affairs and Management. These members will be selected by the President who shall, whenever feasible, use previous winners of the award as the principal source of potential members of the Committee.
- (g) The Deans will be an information resource for the Committee but will not participate in any other way in its deliberations.
- (h) Receipt of an award will occur on the May 1 following the date of application but may be deferred by the recipient for reasonable cause by up to one (1) year.
- (i) Award recipients will be eligible to apply for further awards in the Fall term of the seventh (7th) year following, the year in which the previous award was received.
- (j) It shall be the responsibility of each faculty Dean to ensure, on an annual basis and in a timely fashion, that their faculty members are aware of the applications procedures and deadline.

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Date

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